

REQUEST FOR FLIGHT IN GFS AIRCRAFT

Department Name Post

Email Tel. Fax

PURPOSE OF FLIGHT

Aircraft Type (select one)

Helicopter

Fixed Wing

FLIGHT DETAILS

Date	Time	Take-off Location	Route	Landing Location	No. of PAX	Cargo/DG <small>Notes 4</small>

Remark:

Flight booking procedure:

1. Applicant should complete this flight request form and send it to flightbooking@gfs.gov.hk no earlier than 3 months of the flight. An acknowledgement email will be returned to the applicant by GFS.
2. GFS will inform the applicant the status of the application no later than 28 days before the flight.
3. If the application is accepted, a soft copy of the GFS form OM 288 (application for flight in a GFS aircraft) will be sent to the applicant. The applicant should complete the form, duly signed by the authorizing person, and forward the form to GFS by fax or mail at least three working days prior to the date of the flight.

Notes:

1. Routine flights may be cancelled or postponed if higher priority flights require redeployment of GFS aircraft or crew.
2. In case of a delayed arrival of passengers, or changes of flight details on the day of flight, please call GFS Air Command and Control Centre (ACCC) at 2769 4451 as soon as possible.
3. When Typhoon Signal No.3 or above is hoisted or when Red or Black Rainstorm Warning is issued by the Hong Kong Observatory, routine flights **may be cancelled** by GFS, you may check with GFS Operations on 2769 4451. You should call the Tasking Cell at 2305 8333 for re-booking of flights.
4. Please declare full details (with additional sheet if required) of the baggage, cargo & equipment to be brought onto the aircraft, ensuring compliance with regulations, particularly those concerning the **carriage of dangerous goods (DG)**. It is the Booking Department's ultimate responsibility to ensure that all passengers are adequately briefed on this information. Non-compliance with the above may result in the rejection of passengers and/or cargo for flight safety reasons.
5. Flight routes should be submitted with request forms for photo tasks. Changes of the routing after approval by GFS should be explained.
6. Please ensure that your department has sufficient flying hours allocated before making a flight request.

Notice to Applicants and Passengers

1. Dangerous Articles in Baggage:

For safety reasons, carriage of dangerous articles such as those listed below, must be declared in FLIGHT DETAILS (see column for “Cargo/DG”) of this form and confirmed with the crew before flight:

爆炸品
Explosive



腐蝕性物質
Corrosives



壓縮氣體
Compressed Gases



磁性物質
Magnetized
Materials



易燃液體和固體
Flammable Liquids
and Solids



其他危險品
Other Dangerous
Goods



氧化劑
Oxidizers



彈藥及武器
Ammunition &
Weapons



毒藥
Poisons



利器
Bladed
Instruments



傳染性物質
Infectious
Substances



小刀
Small Knives



放射性物質
Radioactive
Materials



鈍器
Blunt Instruments



Additional restrictions for carrying spare lithium-ion batteries or power banks:

- ◆ Each person is allowed to carry no more than two units, with each unit not exceeding 160Wh.
- ◆ Each battery must be individually packed to prevent short circuits.
- ◆ Using a power bank to charge other portable devices is strictly prohibited during the flight.
- ◆ Stowage of power bank or any other devices equipped with lithium battery should be easily be accessible by GFS staffs during flight, and must not be stowed away from the passengers or in the baggage compartment.

For further inquiries, please contact GFS Flight Booking

2. Proper Dress Code:

The Captain reserves the right to refuse the boarding of any passengers who are not properly dressed. **Minimum Acceptable Dress Code:** Short-sleeved shirt, long pants and shoes. No stiletto heels please.